## Compliance Schedule No: WOF20441571 Issued under section 102 of the Building Act 2004

Date of issue: 10 August 1998



THE BUILDING:				
Street address:	8 Forge Way Mount Wellington Auckland 107	72		
Legal description:	Lot 6 DP 189494	Building name:	Fleet Partners/Aut	to Select
Location of building within site / block:		Level / Unit Nº:	2 Levels	
Intended life of building:	Indefinite but not less than 50 years	Year first constructed:		
Purpose group:	WL: Working Low WM: Working Medium		Highest fire hazard category:	2
Current lawfully established use:	Commercial			
Description of building	use (include number of occupants):			
Description:	Offices		Occupan	cy Nº: 344
OWNER:				
Name:	Argosy Property Number 1 Limited			
Postal address:	PO Box 90214, Victoria Street West, Auckland 1142			
Agent name:	BC Group			
Registered office:	39 Market Place, Auckland Central, Auckland	I 1010		
Email:	cdodds@argosy.co.nz			
SYSTEMS CONTAINED WITHIN THIS BUILDING - the inspection, maintenance and reporting procedures for these systems are described on the following pages				
SS 2/1 Automatic or manual emergency warning systems for fire SS 3/1 Automatic doors SS 3/2 Access controlled doors SS 3/3 Interfaced fire or smoke doors or windows SS 4 Emergency lighting systems SS 7 Automatic back-flow preventers SS 8/1 Passenger-carrying lifts SS 9 Mechanical ventilation or air conditioning systems SS 14/2 Signs relating to specified systems 1–13 SS 15(b) Final exits SS 15(c) Fire separations SS 15(d) Signs for communicating information to facilitate evacuation SS 15(e) Smoke separations				

The compliance schedule is kept at:

8 Forge Way Mount Wellington Auckland 1072

Signed on behalf of Auckland Council by:



Name and role:

lan McCormick General Manager Building Consents

Auckland Council, Private Bag 92300, Auckland 1142

## **VERSION CONTROL**

Version N°	Building Consent / Reference N°	Date of issue	Description / reason for change
2	Form 11 Application	06 December 2022	Amend CS as per Building Amendment Act 2012 requirements

Specified System	Automatic or manual emergency warning systems		
Description:	SS 2/1 Automatic or manual emergency warning systems for fire		
Туре:	Type 4: Fire detection and alarm system with manual call points and smoke detectors, connected to the fire brigade		
Make/Model/Location:	Through-out the building - MCP at exit doors (9 Zones) FP1600 ; Type 4 - Brigade Connected		
	Zones G & H Vesda - VLP-012		
Performance Standard:	NZS 4512:1997 Fire alarm systems in buildings		
Inspections	In accordance with  NZS 4512:1997 Fire alarm systems in buildings		
Procedure:	<ul> <li>Monthly by competent and qualified personnel</li> <li>Annual inspections by Independent Qualified Persons (IQP)</li> </ul>		
Interface testing	The fire alarm system is interfaced with the following specified system(s). Inspection and testing shall be undertaken in accordance with the relevant performance standard for each specified system that it is connected to, in order to ensure its correct operation.  • Electromagnetic or automatic doors and windows refer to S/S 3/1 – S/S 3/3  • Emergency lighting systems refer to S/S 4  • Passenger lifts, lifts, escalators and travelators refer to S/S 8/1 – S/S 8/3  • Mechanical ventilation or air-conditioning systems refer to S/S 9  • Emergency power systems for signs refer to S/S 14/2  • Signs for communicating spoken information intended to facilitate evacuation refer to S/S 15.(b and S/S15(d)  • Final exits refer to S/S 15(b)  Testing of interfaces shall occur annually		
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with  • Maintenance shall be carried out in accordance with NZS 4512:1997 Fire alarm systems in buildings  By competent and qualified personnel		
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.		

Specified System	Electromagnetic or automatic doors or windows	
Description:	SS 3/1 Automatic doors	
Туре:	Automatic sliding door	
Make/Model/Location:	Main Entry Outer Gilgen SLA  Main Entry Outer Horizon	
Performance Standard:	NZS 4239:1993 Automatic sliding door assemblies	
Inspections Procedure:	In accordance with  NZS 4239:1993 Automatic sliding door assemblies  Six Monthly and Annual inspections by Independent Qualified Persons (IQP)	
Interface testing	The automatic doors are not interfaced with other specified systems and therefore does not require additional testing or inspection.	
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with  NZS 4239:1993 Automatic sliding door assemblies  By competent and qualified personnel	
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.	

Specified System	Electromagnetic or automatic doors or windows		
Description:	3/2 Access controlled doors		
Туре:	Electromagnetic access card (swipe / prox)     Key pad		
Make/Model/Location:	By reception to offices  Electromagnetic access card (swipe / prox) Key pad (single)  Kitchen  Electromagnetic access card (swipe / prox) Key pad (pair)  Office building between stores  Electromagnetic access card (swipe / prox) Key pad (pair)		
Performance Standard:	C/AS2 - Acceptable Solution for Buildings other than Risk Group SH, First edition 2019 Clause 3.15.7(b)		
Inspections Procedure:	All access control systems are to be checked for correct operation and programming functions Daily, when the building is in use, for crowd occupancies (CS, CL, CO, CM) (by owner or owner's representative)  • Check all devices to ensure they are visibly clear, physically unobstructed and in the correct location  Monthly (by owner or owner's representative)  • Check all devices to ensure they are visibly clear, physically unobstructed and in the correct location with signage present  Six-monthly (by an independent qualified person)  • Each Emergency Door Release, in the direction of egress shall be operated and tested that the doorset latches in the open position. The device shall then be reset and ensure that the doorset locks correctly.  • Each Request for Exit Device in the direction of egress shall be checked for its correct location, operation, proximity to the respective doorset and is appropriately identified.		
Interface testing	The access controlled doors are interfaced with the fire alarm system. Annual Inspection and testing shall be undertaken in accordance with the relevant performance standard for the fire alarm to ensure its correct operation.		
Maintenance Procedure:	Planned preventative and responsive maintenance shall be carried out to ensure correct operation and programming functions of each device so that occupants are not prevented from leaving the building and are able to leave the building without the use of swipe cards, keys or other security devices in the event of an emergency All defects shall be remedied immediately that they become apparent  By competent and qualified personnel		
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.		

Specified System	Electromagnetic or automatic doors or windows		
Description:	SS 3/3 Interfaced fire or smoke doors or windows		
Туре:	<ul> <li>Electromagnetic door holders to Fire doors</li> <li>Electromagnetic door holders to Smoke doors</li> </ul>		
Make/Model/Location:	Internally on Fire egress - Means of Escape - Ground Magnetic holdback doors - Interfaced with SS02 floor by reception  Warehouse to office Magnetic holdback doors - Interfaced with SS02		
Performance Standard:	For door hold open devises: C/AS2 - Acceptable Solution for Buildings other than Risk Group SH (effective 27 June 2019)   First edition 2019 (Paragraphs 3.15.9 & 3.15.10)		
Inspections Procedure:	<ul> <li>AS 4178:1994 Electromagnetic door holders</li> <li>Daily when the building is in use, for crowd occupancies (CS, CL, CO, CM) by owner or owner's representative</li> <li>Monthly by competent and qualified personnel</li> <li>Annual inspections by Independent Qualified Persons (IQP)</li> </ul>		
Interface testing	The fire and smoke doors or windows are interfaced with the fire alarm system.  Inspection and testing shall be undertaken in accordance with the relevant performance standard for the fire alarm to ensure its correct operation.		
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with  • AS 4178:1994 Electromagnetic door holders  By competent and qualified personnel		
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.		

Specified System	Emergency lighting systems	
Description:	SS 4 Emergency lighting systems	
Туре:	<ul><li>Spit fire</li><li>Illuminated signs</li></ul>	
Make/Model:	-	
Location:	Internally on Fire egress – means of escape	
Performance Standard:	AS/NZS 2293.2:1995 Emergency evacuation lighting for buildings – Part 2: Inspection and maintenance	
Inspections Procedure:	In accordance with  • AS/NZS 2293.2:1995 Emergency evacuation lighting for buildings – Part 2: Inspection and maintenance  • Six Monthly by competent and qualified personnel  • Annual inspections by Independent Qualified Persons (IQP)	
Interface testing	The emergency lighting is not interfaced with other specified systems listed in this compliance schedule and therefore does not require additional testing or inspection for an interface.	
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with  • AS/NZS 2293.2:1995 Emergency evacuation lighting for buildings – Part 2: Inspection and maintenance  By competent and qualified personnel	
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.	

Specified System	Automatic back-flow preventers	
Description:	SS 7 Automatic back-flow preventers	
Туре:	Double check valve assemblies	
Make/Model:	Febco 805Y 20mm	
Location:	Downstairs showroom, left hand side of doors	
Performance Standard:	AS 2845.3:2010 Water supply backflow prevention devices - Part 3: Field Testing and Maintenance of Testable Devices	
Inspections Procedure:	In accordance with  • AS 2845.3:2010 Water supply backflow prevention devices - Part 3: Field Testing and Maintenance of Testable Devices	
Interface testing	Annual inspections by Independent Qualified Persons (IQP)  The system is not interfaced with other specified systems listed in this compliance schedule and therefore does not require additional testing or inspection for an interface.	
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with  • AS/NZS 2845.3:2010 Water supply backflow prevention devices - Part 3: Field Testing and Maintenance of Testable Devices  By competent and qualified personnel	
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.	

Specified System	Lifts, escalators, travelators or other systems for moving people or goods within buildings
Description:	SS 8/1 Passenger carrying lifts
Туре:	Roped Hydraulic
Make/Model:	Otis
Location:	Lobby
Performance Standard:	NZS 4332:1994P
Inspections Procedure:	In accordance with  NZS 4332:1994P  Monthly by competent and qualified personnel Annual inspections by Independent Qualified Persons (IQP)
Interface testing	The passenger lift is not interfaced with any other specified system
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with  NZS 4332:1994P  By competent and qualified personnel
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.

Specified System	Mechanical Ventilation or Air Conditioning Systems	
Description:	SS 9 Mechanical Ventilation or Air Conditioning Systems	
Туре:	WC / bathroom extract system Ducted split air-conditioning system	
Make/Model/Location:	Ducted Ventilation throughout the building - Roof/ Fresh air fans/ Duct heaters/ VAV diffusers/Split  Grd/Level 1 A/C unit	
Performance Standard:	AS/NZS 3666.2:2011 Air-handling and Water Systems of Buildings - Microbial Control Part 2: Operation and maintenance	
Inspections Procedure:	<ul> <li>In accordance with</li> <li>Inspections shall be carried out in accordance with AS/NZS 3666.2:2011 Airhandling and Water Systems of Buildings - Microbial Control Part 2: Operation and maintenance</li> <li>Monthly by competent and qualified personnel</li> <li>Annual inspections by Independent Qualified Persons (IQP)</li> </ul>	
Interface testing	The mechanical ventilation, air conditioning systems are not interfaced with any other specified system.	
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with  Maintenance shall be carried out in accordance with AS/NZS 3666.2:2011 Airhandling and Water Systems of Buildings - Microbial Control Part 2: Operation and maintenance  By competent and qualified personnel	
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.	

Specified System	Emergency power systems for, or signs relating to a specified system in any of specified systems 1-13	
Description:	14.2 Signs for all systems	
Туре:	SS 2/1: Sign showing how to operate a fire alarm call point (F8/AS1 Clause 5.1) SS 3/1: Sign showing location of accessible automatic door SS 3/2: Sign showing location of an emergency door release on access control doors SS 3/3: Sign showing and automatic closing fire or smoke door (F8/AS1 Clause 5.2.1) SS 8/1: Signs showing lift access	
Make/Model/Location:	Signs on SS02 (MCP); SS03.1 & SS3.2; SS08 and Information Signs relating to Active Systems	
Performance Standard:	Acceptable Solution F8/AS1 Amendment 1 (September 1993 - 10 July 2012)	
Inspections Procedure:	Illuminated signs shall be inspected to ensure they remain visible in the event of mains supply power failure, for the same duration as required by Clause F6 Lighting for Emergency; inspections to ensure:  a. continued effectiveness b. of the correct type c. present and in the right locations they are legible and illuminated  Non-illuminated signs shall be inspected to ensure they are: d. of the correct type e. present and in the right locations f. legible  • Monthly by competent and qualified personnel • Annual inspections by Independent Qualified Persons (IQP)	
Interface testing	This signage is not interfaced with the fire alarm system and therefore does not require additional testing or inspection at the interface.	
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out to ensure signs are refurbished before they become illegible and shall be replaced immediately should they be missing. Any defects shall be rectified immediately  By owner or competent and qualified personnel	
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.	

Specified System	Other fire safety systems or features	
Description:	SS 15(b) Final exits	
Type:	Fire Safety and Evacuation Egress pathways	
Make/Model:	Final Exit Doors	
Location:	Internally n Fire egress – means of escape	
Performance Standard:	C/AS2	
Inspections Procedure:	Inspections Inspection shall ensure that doors are not locked, barred, or blocked to prevent occupants from leaving or evacuating the building, in the event of an emergency, without the use of a key or other security device and that:  • the door-locking device is clearly visible and easily operable, not damaged or obstructed  • the door-locking device will not prevent or override the direct operation of any installed panic bolts  • in the event of failure through fire alarm activation, power, or any other fault the door automatically unlocks, can be opened by hand and reset to normal when the emergency condition is over  • flammable cleaning liquid or material or any other flammable liquid or material is not stored near, or within any part of the building used as a means of escape from fire and is in non-combustible containers with close fitting lids  • automatically switches to a fail-safe operation or opened by some other method  • inspection to ensure occupants are not prevented from leaving the building in the event of fire (e.g. exit ways not locked barred or blocked)  • Daily (when occupied)  • Monthly by competent and qualified personnel  • Annual inspections by Independent Qualified Persons (IQP)	
Interface testing	Final exits are not interfaced with the fire alarm system and therefore does not require additional testing or inspection at the interface.	
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with the nominated performance and inspection standard, to ensure effective operation in an emergency. Defects shall be remedied immediately that the become apparent	
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.	

Specified System	Other fire safety systems or features
Description:	SS 15(c) Fire separation that forms part of the means of escape from fire which contains one or more of the specified systems 1–6, 9 and 13.
Туре:	Fire Safety and Evacuation Egress fire rated doors/walls
Make/Model:	-
Location:	Internally of fire egress – means of escape
Performance Standard:	NZBC-C/AS 1-7
Inspections Procedure:	Any fire separations that form part of the means of escape from fire, which contain one or more of the specified systems 1-6, 9 and 13 must be regularly inspected to ensure they prohibit the spread of fire and, in the case of fire doors; occupants are not prevented from leaving the building in the event of an emergency.  Fire resistant: walls / floor / ceilings, glazing, exposed beams, door sets, roller shutters shall be inspected to ensure that:  • they show no signs of damage or deterioration which could adversely affect their fire resisting function, particularly with respect to closures, exposed fire stopping and surface finishing • doors forming part of an escape route are not locked, blocked or barred • separations are not damaged and that no new penetrations have been made without suitable fire-stopping • fire doors (not activated by fire alarm) and associated fittings including self-closing devices, are undamaged and operate correctly • doors/windows are not kept open by methods other than hold-open devices that comply with the New Zealand Building Code and are in good working order, are not locked blocked or barred • door in exit ways can be opened without keys are not physically damaged or obstructed, locked or barred • door leaves on self-closers shut with an acceptable maximum closing force (Code D1.3.4ff) • doors leaves or fire shutters close and latch automatically from any position double acting doors and double leaf doors/windows stop with the leaves in line frame in addition, seals are in contact at meeting stile and/or frame • hardware is securely fixed • no unauthorised hardware is attached • door to frame clearances comply with NZS 4232 • manufacturer's label is on fire door / window leaf or shutter and frame, and where the door/window installation work that is subject to a building consent, markings and labelling comply with Protection from Fire 4.16 and / or NZS 4520 • electrical interlocks on hold-open devices are operable • correct activation of fusible links on or above doors (rollers,
Interface testing	Fire separations are not interfaced with the fire alarm system and therefore does not require additional testing or inspection at the interface.

Maintenance Procedure:	<ul> <li>Means of escape shall be maintained at all times in a safe condition including stairwells and safe paths with particular attention to: <ul> <li>Fire separations, operation of fire doors, and any fire door leading to escape routes and final exits</li> <li>Any defect shall be remedied immediately that they become apparent; maintenance shall be undertaken by the owner</li> </ul> </li> <li>Planned preventative maintenance and responsive maintenance shall be carried out in accordance with the nominated performance and inspection standard, to ensure effective operation in an emergency. Defects shall be remedied immediately that the become apparent</li> </ul>
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.

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Specified System	Other fire safety systems or features
Description:	15(d) Signs for communicating information intended to facilitate evacuation
Туре:	Directional signage
Make/Model:	Green and White Signs
Location:	Internally on Fire egress – means of escape
Performance Standard:	F8/AS1
Inspections Procedure:	Any signage that forms part of the means of escape from fire, which contain one or more of the specified systems 1-6, 9 and 13 (including locational and operational instructions for specified systems, exit, directional and no exit signage) shall be inspected to ensure continued effectiveness  • illuminated signs to be inspected to ensure they are of correct type; are in the right location; legible and illuminated  • non-illuminated signs to be of the correct type, are in the right location and legible  • Monthly by competent and qualified personnel  • Annual inspections by Independent Qualified Persons (IQP)
Interface testing	The system is not interfaced with other specified systems listed in this compliance schedule and does not require additional testing or inspection for an interface.
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with the nominated performance and inspection standard, to ensure effective operation in an emergency. Defects shall be remedied immediately that the become apparent
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.

Specified System	Other fire safety systems or features
Description:	SS 15(e) Smoke separation that forms part of the means of escape from fire which contains one or more of the specified systems 1–6, 9 and 13.
Туре:	Smoke Stop Doors
Make/Model:	-
Location:	Internally on fire egress – means of escape
Performance Standard:	NZBC-C/AS1 NZS4520:2010
Inspections Procedure:	In Any smoke separation system that forms part of the means of escape from fire, which contain one or more of the specified systems 1-6, 9 and 13 must be inspected to ensure they show no signs of damage or deterioration which could adversely affect their smoke resisting function, particularly with respect to closures and smoke stopping and surface finish  - check on new penetrations without suitable smoke stopping - smoke stop doors are not locked barred or blocked - smoke-control doors/windows and associated fittings including self-closing devices, are undamaged not obstructed and operate correctly - door Leaves close and latch automatically from any position - all smoke control door seals are intact - all door leaves on self-closers operate correctly - hardware is securely fixed and no unauthorised hardware is attached - doors in exit ways can be opened without keys - the doors are not (to be) kept open by methods other than hold-open devices that comply with the New Zealand Building Code and are in good working order and are not locked barred or blocked - smoke separations show no signs of damage that could affect their smoke resisting function  - Monthly by competent and qualified personnel - Annual inspections by Independent Qualified Persons (IQP)
Interface testing	Interface testing
Maintenance Procedure:	Planned preventative maintenance and responsive maintenance shall be carried out in accordance with the nominated performance and inspection standard, to ensure effective operation in an emergency.  • Smoke separations, operation of smoke control doors, and any smoke door leading to escape routes and final exits  • Any defect shall be remedied immediately that they become apparent  • Maintenance shall be undertaken by the owner
Reporting:	All (Hard/Soft Copy) records and written reports must be kept and maintained confirming inspections and maintenance, as applicable to this Specified System, have been carried out by the individuals responsible for inspecting and maintaining the systems or features (including but not limited to Owners, Service Technicians and Independent Qualified Persons) for a period of 2 years.